



**TOWN OF CASTLE ROCK
DESIGN REVIEW BOARD AGENDA
Regular Meeting
Wednesday, July 12, 2017
Town Hall – Council Chambers
2nd Floor
100 N. Wilcox Street
Castle Rock, CO 80104**

This meeting is open to the public. Three or more Town Council, Downtown Development Authority or Town of Castle Rock Board and Commission members may also attend this meeting, during which the items listed herein will be discussed.

****ALL TIMES ARE APPROXIMATE****

- 5:30 P.M. LIGHT DINNER FOR BOARD MEMBERS**

- 6:00 P.M. CALL TO ORDER
ROLL CALL
CERTIFICATION OF MEETING NOTICE**

- 6:05 P.M. APPROVAL OF MINUTES:**
 - A. May 24, 2017
 - B. June 14, 2017

- 6:10 P.M. DIRECTOR'S REPORT**

- 6:15 P.M. PUBLIC HEARING ITEMS**
 - A. None

- 6:15 P.M. BOARD MEMBER ITEMS / UPDATES**

- 6:15 P.M. STAFF UPDATE**

- 6:20 P.M. TOWN COUNCIL UPDATE**

- 6:20 P.M. ADJOURN TO STUDY SESSION**



**TOWN OF CASTLE ROCK
Design Review Board
Regular Meeting
Wednesday, May 24, 2017
Minutes**

Design Review Board Chair Butler called the meeting to order at 6:00 p.m.

Due to lack of a quorum, the agenda items for this meeting have been continued to the next regularly scheduled Design Review Board meeting on June 14, 2017.

Adjourn: (6:00 p.m.) Chair Butler adjourned the meeting.

Minutes approved by the Design Review Board on July 12, 2017, by a vote of _____ in favor, _____ opposed, with _____ abstention(s).

Design Review Chair

Design Review Board Minutes
May 24, 2017



Chair Butler called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present: Stu Butler, Lucia McConnell, Desiree LaFleur, Dennis Dickey, Max Brooks and Bob Pasicznyuk

Board Members Absent: None

Town Council Members Present: None

Staff Members Present: Julie Kirkpatrick, Long Range Project Manager
Julie Parker, Recording Secretary

Certification of Meeting:

Julie Kirkpatrick confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

Introduction of New Board Member:

Bob Pasicznyuk was introduced and welcomed to the Board. Mr. Pasicznyuk is the Executive Director of Douglas County Libraries and will hold the position as a Downtown Property Owner representative.

Election of Chair:

Max Brooks nominated Stu Butler for the position of Chair. Nomination was seconded by Desiree LaFleur.

Passed: 6-0-0

Election of Vice Chair:

Dennis Dickey nominated Max Brooks for the position of Vice Chair. Nomination was seconded by Desiree LaFleur.

Passed: 6-0-0

Approval of Minutes April 26, 2017 Regular Meeting: (6:02 p.m.)

Vice Chair Brooks moved to approve the minutes as written. The motion was seconded by Board Member Dennis Dickey.

Passed: 6-0-0

Director's Report:

None

Public Hearing Items:

ENT Credit Union SDP Amendment, located at 190 S. Wilcox. ENT Credit Union is proposing the installation of an ATM Kiosk. The Design Review Board will review new outdoor structure, including the changes to pavement, vehicular access and curb change.

Tenant finish was completed earlier in the year. The application meets all setbacks, building height and roof top requirements.

Applicant Presentation:

Architect, Victor Lauer, with Keys Lauer Architects, addressed the Board and answered questions concerning the project. Also available for questions was Patrick Gunn, with Galloway.

Public Comment:

None

Motion: (6:12 p.m.) Board Member Desiree LaFleur moved to approve this motion, as introduced by title. Board Member Lucia McConnell seconded the motion.

Passed: 6-0-0

Board Member Items/Updates:

None

Staff Update:

- Board and Commission Legal Training will be held on June 26, 2017, training specific to Chair and Vice Chair positions will take place at the end of the general training.
- Comprehensive Master Plan update packets have been given to each Board member.
- No public hearing items have been brought to Staff's attention for the June 28, 2017 Design Review Board meeting, it's likely that the meeting will be cancelled. Formal notification will be sent to the Board.
- Board expressed interest in holding a Study Session in the late summer or early fall.

Town Council Update:

None

Adjourn: (6:17 p.m.)

Chair Butler adjourned the meeting.

Minutes approved by the Design Review Board on July 12, 2017 by a vote of _____ in favor, _____ opposed, with _____ abstention(s).

Design Review Board Chair

Design Review Board Minutes
June 14, 2017