



CONTRACTORS LUNCHEON
March 11, 2020
Meeting Summary

Welcome: Jon White, Inspection Supervisor (standing in for Joseph Montoya, CBO)

- **Welcomed all attending the luncheon**
 - Thanked the DS Admin Team, Denise Hendricks and Julie Parker, for sponsoring and providing the great lunch from Domino's Pizza!
 - Mr. White expressed appreciation for everyone in attendance and active participation in the luncheons.
 - Mr. White introduced a special guest in attendance, Bill Detweiler, Director of Development Services, congratulating him on his retirement with the Town after 14 years of service. His last day will be April 3rd. Mr. Detweiler provided his parting words to the attendees, thanking them for their support and participation, making the luncheons a great success and thanked everyone for their hard work.

- **TESC Reminders: Kim Guite (Castle Rock Water)**
 - Ms. Guite provided brief reminders on the TESC program and encouraged everyone to continue submitting their plans and to remind their plan reviewers so Town staff can get them going and issued.

- **No Burn Product: Jon White**
 - Mr. White asked the group who is going with a No Burn product and if anyone was going with the drywall method. After discussion, Mr. White announced the Town would be accepting installer self-inspections for No Burn products and required inspection documents and labeling for installation as well. Also all other fire resistive applied products for under floor protection will require product specifications to be submitted to the Town of Castle Rock's Building Division for approval prior to application of product.



- **Black Hills Energy Announcement: Patricia Riber, Account Manager**
 - Ms. Riber introduced Amy Fiala, Energy Efficiency Coordinator, who spoke to the group about residential, commercial and rebate programs available through Black Hills Energy.

- **TRAKiT Software Update: Jon White, Inspection Supervisor and Phil Kranz, Business Administration Manager**
 - Mr. White asked if anyone was experiencing any issues or difficulties with the new upgrade and explained that Town staff worked around a few issues with the initial inspection process by providing paper tickets when the system was being upgraded. All seems to be operational now on the system.
 - Mr. Kranz explained that Town staff is ironing out a few last pieces to the software upgrade in anticipation of new and better functions to be implemented, such as electronic CO's.

- **Applications for Residential Homes / Landscaping and Irrigation: Tina Close, Plan Review Engineer**
 - As of March 2nd working mostly on permits - things are going well with the landscaping and irrigation reviews.

- **Applications for Residential Homes / Irrigation Questions: Tina Close, Plan Review Supervisor**

- **Inspection Report: Jon White**
 - Mr. White thanked all the contractors for their help to lighten the load the previous week during the annual March Institute – Amy Shalz filled in on providing inspection help while Andy Blake provided assistance in house to customers. Number of inspections were down slightly that week so things could have been worse with so many staff out attending the training. Mr. White handed out free inspection cards to the superintendents and builder reps present as a way of saying thank you for their assistance in lightening the inspection load that week.