

Town of Castle Rock
Development Services Building Division Virtual Contractors Luncheon
October 28, 2020
12:00 – 1:00 p.m.

AGENDA

Welcome, Joseph Montoya, Chief Building Official

- Ice Barriers for Roof Underlayment's
- Fire Protection – Fire Resistive of Floors
 - Housekeeping Items
- Scheduling of TRAKiT Inspections
 - CO Process

Castle Rock Water

- New Staff Introductions
 - Michael Gibb, Meters Supervisor
 - Jaret Bennington, Meter Services Technician
 - Greg Swaney, Meter Services Technician
- Meter Inspections

****NEXT VIRTUAL LUNCHEON**

November 12, 2020

&

December 9, 2020

***For getting discussion points on the agenda:**

Contact: buildingcounter@crgov.com

Development Services Technicians: Diane Maki, Ben Christensen, Cindy Brooks,
Tracy Shipley, and Chelsia Oborny

To view past meeting summaries see website: www.crgov.com/contractorluncheon



CONTRACTORS LUNCHEON
October 28, 2020
Meeting Summary

Welcome: Joseph Montoya, Chief Building Official

- Welcomed all attending the luncheon

- **Ice Barrier's: Jon White**
 - Mr. White provided brief reminders on ice barriers for roofs.
 - New code 2018 effective January 1, 2020.
 - Some Roofing Contractors are not installing ice barriers.
 - Do not want to go back to doing mid-roof inspections on new homes.
 - 2nd layer is needed, underlayment 24" inside wall.

- **Fire Protection Floors: Joseph Montoya and Jon White**
 - This is a no burn product.
 - Sprays on.
 - Gets installed before everyone gets in.
 - Need Letter that it was installed for CO.

- **Housekeeping: Joseph Montoya**
 - Keep trash picked up at job sites.
 - When calling in for rough-ins, make sure it is dried in. If not dried in, inspection will not pass.
 - Make sure first responders can get in sites. Have parking orderly.

- **CO Process**
 - Presentation is attached.
 - Same requirements for same day CO's.
 - Will look at inspections at 3:30 pm, and if needed will reach out to the Inspector.
 - Try to have everything in to get the CO.
 - Don't call in for CO if you know it is not ready because all documentation is not in.
 - Call before 3:00 pm if Inspector has shown yet.

- Should see Inspectors name assigned on conformation email. (always good to have confirmation email)
- **TRAKiT Software Update: Phil Kranz, Business Administration Manager**
 - Dashboard shows active permits.
 - Call Building Counter if something doesn't look right.
 - Need to cancel inspection by 6:59 am, day of inspection.
 - Click thru on all screens for inspection.
- **WEP (Water Efficiency Plan) Inspections: Tina Close, Plan Review Engineer**
 - Need 3rd party inspector. They must complete the form.
 - 3rd party inspector is needed for sprinkler, landscape matches what is submitted.
 - Water Team will inspect to make sure all is in compliance.
 - Landscaping plans change, submit back to the permit with landscaping plans. This could change the amount.
- **New Employees in the Water Department: Joseph Montoya**
 - Michael Gibb, Meters Supervisor
 - Jaret Bennington, Meter Services Technician
 - Greg Swaney, Meter Services Technician
- **MXU Conduit: Joseph Montoya**
 - New Requirements MXU wire in conduit.
 - Questions please contact Michael Gibbs, 303-733-6010 or email mgibbs@crgov.com.
 - Water detail W-IA is also being updated to provide clarification
- **Closing Comments: Joseph Montoya**
 - Home Builders please let us know if numbers are up or down.
 - Some Builders are doing spec homes.
 - Next virtual meeting, November 12.

CO TIMELINE CLARIFICATION

2020

REGULAR CO REQUEST TIMELINE

R:REQ CO REVIEW



- FINAL DESC
- GRADE CERT REVIEW
- FINAL BUILDING INSPECTION COMPLETE
- FINAL CO DOCS LOADED THROUGH ETRAKIT (**PRIOR TO SCHEDULING!**)

Verify code year, address, and appropriate signatures on all uploaded documents

SAME DAY CO REQUEST (ALL INSPECTIONS ARE COMPLETE)

R:REQ SAME DAY CO



**SAME DAY \$200
FEE**

- FINAL DESC
- GRADE CERT REVIEW
- FINAL BUILDING INSPECTION COMPLETE
- FINAL CO DOCS LOADED THROUGH ETRAKIT (**PRIOR TO SCHEDULING!**)

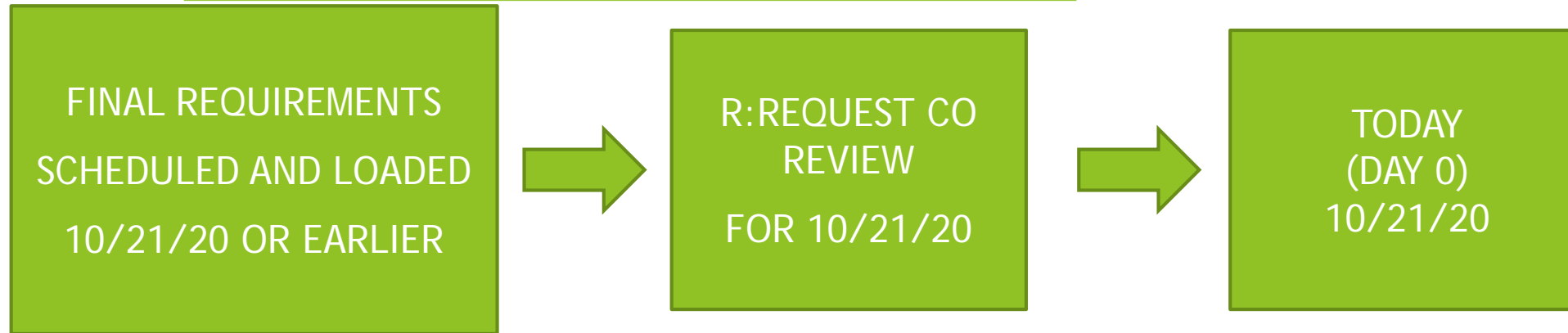
*Verify code year, address,
and appropriate signatures
on all uploaded documents*

SAME DAY CO REQUEST (INSPECTIONS NOT COMPLETE)

MUST BE REQUESTED BY 10:00AM

EMAIL BUILDINGCOUNTER@CRGOV.COM SUBJECT: URGENT CO

Verify code year, address, and appropriate signatures on all uploaded documents



- FINAL DESC
- GRADE CERT REVIEW
- FINAL BUILDING INSPECTION COMPLETE
- FINAL CO DOCS LOADED THROUGH ETRAKIT (**PRIOR TO REQUESTING!**)

SAME DAY \$200 FEE + SAME DAY INSPECTION FEE (\$125) CAN BE COMPLETED AFTER 3:30PM, ALL INSPECTIONS AND DOCS MUST BE COMPLETE

Same day requests are based on availability and current workload